

Meeting Minutes: Community Domain Meeting September 14, 2017 from 1:00-2:30 p.m. CHIP 5095 Murphy Canyon Rd, Suite 105 San Diego CA, 92123	Next Joint Community and Media Domain Meeting: November 1, 2017 from 1:00-2:30 p.m. CHIP 5095 Murphy Canyon Rd, Suite 105 San Diego CA, 92123
Attendees: Blanca Melendrez, Katie Judd, Nina Ghatan, Rebecca Alvarez Recorder: Lyndsey Tapia	

Topic/Issue	Discussion	Action
Strategic Planning	<ul style="list-style-type: none"> ● Rebecca provided a recap from the July Strategic Planning meeting and led a discussion on improvements and new opportunities for the COI Mini-Grants program and how increased attendance and participation within the domain. <ul style="list-style-type: none"> ▪ The group agreed to strategize ways to increase partner attendance and involvement. ● Modifications to the Strategic Plan included the following: <ul style="list-style-type: none"> ▪ Vision Zero was added to the 2 identified key focus areas. ▪ Objective 1- potential activities for adding new CBOs as COI partners included: <ul style="list-style-type: none"> ○ Reviewing the distribution list to identify inactive partners. ○ Adding CBO profiles on the CHAMP website. ▪ Objective 2- Refining and expanding the mini-grant program to enhance connection with CBOs by spring of 2018. <ul style="list-style-type: none"> ○ Identify ways (webinar/ or event) to engage CBOs and support them with strengthening applications to the mini-grant program. ○ Facilitate a focus group including at least one representative from each domain to provide input on the next round of mini-grants. ● Revisions were made to the Domain Logic Model including the following: <ul style="list-style-type: none"> ▪ Additional Output: <ul style="list-style-type: none"> ○ Mini-grant awards to CBOs and other agencies and organizations in support of COI mission. ○ Execution of domain workplan objectives. ▪ Revised Short-Term Outcome: <ul style="list-style-type: none"> ○ Support of environmental changes in community-based activities and settings. ○ Promotion of active living policies in the community and promotion of new sugar-sweetened beverages policy. 	<ul style="list-style-type: none"> ● Review email distribution list and conduct outreach to inactive partners
Announcements	<ul style="list-style-type: none"> ● COI and Circulate San Diego will be hosting the 2nd Annual Vision Zero Symposium on September 21 from 5:15-8:00 p.m. at King-Chavez Academies. 	