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Wild Willow Farm & Education Center Tool Lending Library Application Checklist

Each individual applicant who wishes to establish borrowing privileges must complete the following actions, to be checked off by a representative of Wild Willow Farm. An incomplete package may prevent or revoke the lending agreement at any time. If not all items are checked, applicant may return and provide what is necessary to complete the application package within one (1) calendar year from original date of application.

Last Name _____ First Name _____

Address _____

City _____ Zip _____

Checklist for complete application package

initialed by WWF representative

- ___ Photocopy of valid photo ID (Driver License, state ID, Passport).
- ___ Photocopy of current utility bill or residential rental/lease agreement.
- ___ Completed and signed *Borrower's Membership Application Form*.
- ___ Signature confirming applicant has read and agrees to Tool Lending Library policies.
- ___ Deposit received _____ Amount _____
Form of payment _____ Date _____
- ___ Signed copy of *Borrower's Agreement & Waiver* (Keep in file).
- ___ Signed copy of *Borrowing Policies & Conditions* (Keep in file).
- ___ Signature confirming receipt of Tool Safety/Handling Guidelines.
- ___ Activity sheet with borrower's name.

Wild Willow Representative

Signature _____

Print name _____

Date _____



Attach this sheet to the front of the borrower's application package.