



Solana Center Tool Lending Library Rules and Regulations

Thank you for your interest in the Solana Center's Tool Lending Library (TLL)! The following is the rental policy. Please read carefully. If there are any questions, do not hesitate to contact any of our staff.

Solana Center's Tool Lending Library Policy At-A-Glance

What we need from you:

- Contact information
- Proof of residency (see below for forms)
- Rental deposit (amount depending on the value and number of the tools)
- Signed Borrower's Agreement and signed Waiver

How it works:

- Lending periods are for seven (7) days and may be renewed once per rental for an additional seven (7) days if there are no other prior requests for the tool.
- Fines are \$1.00 per tool, per day for each day the borrowed tool is late with a maximum fine equivalent to the actual cost of the tool (fair market value) if the tool is not returned.
- All tools must be returned to the TLL during the Solana Center's normal business hours: Monday-Friday, 9:00am-5:00pm.
- Please return the tools in the same condition they were in upon check out. The borrower will be responsible for the replacement cost of any tool that is broken, lost, or otherwise not returned.

The "Fine Print"

- Borrowers must be residents of San Diego County and at least 18 years of age.
- Borrowers must register with the Solana Center prior to checking out tools. Verification of residency can be provided by presenting the following:
 - Current lease/rental agreement with the patron's name listed as the tenant
 - Current utility bill (with patron's name listed)
 - Current tax bill (in patron's name)
- All tools and equipment loaned by the TLL are the property of the Solana Center's Tool Lending Library. Only the borrower is authorized to use the tools. The borrower shall not permit the use of said tools by any other person unless given permission by the TLL.
- By renting the tools from the TLL, the borrower agrees that the Solana Center's TLL is not responsible for any manufacturing defects found in any borrowed tools.
- The borrower and a Solana Center staff person shall inspect the tool prior to rental to ensure tool is safe for use.

- The borrower agrees that if any borrowed tool becomes unsafe or in a state of disrepair, the borrower shall immediately discontinue use of the tool and return it back to the TLL.
- The borrower shall sign a Waiver and Indemnification form provided by the Solana Center.
- The borrower shall leave a cash deposit for the rental of tool(s). The deposit will vary between \$10 and \$50, depending on the value of the tool(s). This deposit will be returned to the borrower when the tool is returned on or before the due date to the TLL.
- Rental periods are for seven (7) days. The borrower agrees to return any borrowed item on or before the due date in the same condition (normal wear and tear is acceptable), as when it was borrowed. The borrower agrees to pay for any damage inflicted on the borrowed tool that was not there previously upon rental. The borrower agrees to pay for any lost or stolen tools that were checked out under his/her name. The borrower further understands that fines will be levied for each item kept past its due date.
- If you wish to renew the rental of a tool, you must contact the TLL by email, phone, or in person. A tool may be renewed once per rental for an additional seven (7) days if there are no other requests for the tool.
- When tools are not returned by the designated due date, the TLL will issue a late fee of \$1.00 per day for each tool with a maximum fine equivalent to the actual cost of the tool (fair market value) if not returned.
- Solana Center's Tool Lending Library reserves the right to refuse the loan of any item for failure to comply with any of the above rules and regulations or for falsification of any information.

Solana Center



for Environmental Innovation

Solana Center's Tool Lending Library
137 N. El Camino Real Encinitas, CA 92024
Monday – Friday 9:00am – 5:00pm

Borrower's Agreement (Please Print Legibly!)

First Name

Last Name

Home Address

Home Phone

Work Phone

Cell/Mobile Phone

Email Address

How did you hear about the Solana Center's Tool Lending Library?

I have received and understand the Tool Library Lending Policy:

Signature

Address Verification
(SCEI staff member)

**Solana Center for Environmental Innovation
Tool Lending Library**

Waiver and Indemnification

I, _____, state that I am capable and experienced in using the tools I am borrowing, and that I will use the tools I am borrowing in a proper manner.

I, _____, do hereby for myself, on behalf of my successors and assigns, in consideration of being permitted to borrow tools, waive any and all claims against Solana Center for Environmental Innovation for any injury or injuries of any nature that I may suffer or incur in the use of the tools I am borrowing from the Solana Center for Environmental Innovation's Tool Lending Library.

I, _____, do hereby for myself, on behalf of my successors and assigns, in consideration of being permitted to borrow the tools, agree to release and indemnify and hold harmless Solana Center for Environmental Innovation, its officers, agents, employees and volunteers from any and all liability, loss, claims, and demands, actions or causes of action for the death or injury to any persons and for any property damage suffered or incurred by any person which arises or may arise or be occasioned in any way from the use of the tools I am borrowing from the Solana Center for Environmental Innovation's Tool Lending Library.

I affirm that the above information is current, true and correct and may be subject to verification. I further state that I have read and fully understand the rules and regulations of Solana Center for Environmental Innovation's Tool Lending Library and I understand that failure to comply with any of these rules may result in revocation of my borrowing privileges and/or legal action against me. I have read and signed a Waiver and Indemnification form, relinquishing any and all claims against Solana Center for Environmental Innovation's Tool Lending Library.

Signature: _____ **Date:** _____

Solana Center Employee: _____